

Training for the Association of Chartered Certified Accountants ACCA

For many of our clients, ACCA training has meant the expense of either:

- travelling outside the South West for block release courses or
- time consuming day release courses.

As a result of encouragement from our clients, our AAT students and the

ACCA South Western District Society, Accountancy Plus now delivers cost effective ACCA training in Exeter saving you travel and accommodation costs. We commenced our ACCA training in September 2009 and are gradually building up the delivery pattern of the course so that from September 2011 we will be able to offer a full study programme covering all papers (see overleaf).

ACCA exam structure (new 2010 syllabus)

Level	Modules			
Fundamental	Knowledge (i.e. stage one) 2 hour exams	F1 AB Accountant in Business	F2 MA Management Accounting	F3 FA Financial Accounting
	Skills (i.e. stage two) 3 hour exams	F4 CBL Corporate & Business Law	F5 PM Performance Management	F6 TX Taxation
		F7 FR Financial Reporting	F8 AA Audit & Assurance	F9 FM Financial Management
Professional	Essentials (i.e. stage three) 3 hour exams	P1 PA Professional Accountant	P2 CR Corporate Reporting	P3 BA Business Analysis
	Options (i.e. stage four) Choose 2 from 4 3 hour exams	P4 AFM Advanced Financial Management	P5 APM Advanced Performance Management	
		P6 ATX Advanced Taxation	P7 AAA Advanced Audit & Assurance	

The Knowledge modules are computer-based exams and are exempt for students who are AAT qualified. The Skills, Essentials and Options exams are all three hour paper based exams with a pass mark of 50%. Exam sittings are in June and December each year and a maximum of four exams can be taken at each exam sitting although due to the technical content we would advise a maximum of 2.

Summary of What You Get

- FREE Kick start day
- Study manuals and a detailed study plan
- Access to on-line interactive learning materials
- Progress monitoring – access to an online tracking system by student and employer
- Marked Progress test
- Tutor help-line
- Taught course to introduce the key learning areas and set a programme of self study
- Revision course to cover the key examinable areas with a focus on exam question practice and techniques.
- Twilight one to one sessions to provide pre-exam support (by appointment)
- Mock exam, marked prior to exam sitting
- Pass plus insurance scheme*

*Subject to terms and conditions

Outline study programme for ACCA

ACCA 3 year timetable showing the typical progress of a student commencing studies in September.

Paper	Days	1st Available exam sitting	Taught course days	Revision course days	Exam sitting dates						
					Dec	Jun	Dec	Jun	Dec	Jun	
F8	Audit and Assurance	Dec 09	N/A	3	x	x	x	x	x	x	x
F6	Taxation	Dec 09	N/A	4	x	x	x	x	x	x	x
F7	Financial Reporting	Jun 10	N/A	5		x	x	x	x	x	x
F4	Corporate & Business Law	Jun 10	N/A	3		x	x	x	x	x	x
F5	Performance Management	Dec 10	N/A	4			x	x	x	x	x
F9	Financial Management	Dec 10	N/A	4			x	x	x	x	x
P2	Corporate Reporting	Jun 11	4	5				x	x	x	x
P1	Professional Accountant	Jun 11	2	3					x	x	x
P3	Business Analysis	Jun 11	3	4					x	x	x
Optional units (choose two):											
P4	Advanced Financial Management	Dec 11	4	4						x	x
P5	Advanced Performance Management	Dec 11	3	3							x
P6	Advanced Taxation	Dec 11	5	4						x	x
P7	Advanced Audit and Assurance	Dec 11	3	3							x

How is the Course Delivered?

In order to be as flexible as possible there are different options to choose from:

- Distance Learning (DL) – Traditional study packs, marked progress tests and mock exam, tutor support and online study texts and fixed tests.
- Taught course (papers P1 - P7) - As per DL plus a FREE Kick Start session, Pass Plus Insurance scheme* and a three to five day taught course introducing the key learning areas per exam.
- Revision course – As per DL plus a FREE Kick Start session, Pass Plus Insurance scheme* and a three to five day revision course per exam.
- Support for the knowledge modules F1 - F3 will be provided by D/L support. Computer based exams can be set on demand when the student feels ready.

*Subject to terms and conditions.

FREE Kick Start Day

- For those enrolled on taught or revision classes.
- Issue of learning materials and detailed study plan.
- Introduction to the exam paper
- Taught session to kick start studies
- Tutor supported self study session with access to tutor support.

Pass Plus Insurance Scheme

We have such confidence in the quality of our taught and revision sessions that if you have enrolled onto the full study programme and do not pass your examination first time, then we will allow you to reattend the equivalent A+ course for your resit at no extra cost!*

*Subject to terms and conditions

Key Dates

	June exam sitting	December exam sitting
Registration with ACCA	31st December	15th August
Registration for exemptions	31st January	31st July
Registration for exam	15th April	15th October
Exam dates	8 days in 1st 2 weeks of June	8 days in 1st 2 weeks of December
Exam results	3rd week in August	3rd week of February

Registration as a student with the ACCA can take up to 6 weeks. Please note that for exam sittings in December the registration deadline for exemptions is before the registration deadline as a student. If the exemption deadline is missed then only one examination may be taken in the initial exam sitting.

Next Steps

- If you would like to progress, please complete our ACCA enrolment form which can be found on our website and submit with your payment to the address on the form.
- Register with the ACCA as a student <http://www.accaglobal.com/join/register/>
- Students who have taken AAT exams in June or December and wish to progress onto ACCA need to send an email to accaexemptions@aat.org.uk stating that they give permission for their exam results to be released to the ACCA, along with their AAT number and ACCA client number. This should be done before the AAT exam results come out or the ACCA will not accept the exemptions.
- If you would like to discuss your requirements in more detail, then please do not hesitate to contact us.

