



BARNSTAPLE FOUNDATION DAY RELEASE

Day	Date	Subject	Venue
Wed	09 September 2009	Induction Day	Cedar Room 2
Wed	16 September 2009	Health&Safety/Personal Effectiveness/WWC	Cedar Room 2
Wed	23 September 2009	Health&Safety/Personal Effectiveness/WWC	Cedar Room 2
Wed	30 September 2009	Management Information	Cedar Room 2
Wed	07 October 2009	Management Information	Cedar Room 2
Wed	14 October 2009	Management Information	Cedar Room 2
Wed	21 October 2009	Management Information simulation	Cedar Room 2
Wed	28 October 2009	Half term	
Wed	04 November 2009	ABC/BBK	The Imperial
Wed	11 November 2009	ABC/BBK	Cedar Room 2
Wed	18 November 2009	ABC/BBK	Cedar Room 2
Wed	09 December 2009	ABC/BBK	Cedar Room 2
Wed	16 December 2009	ABC/BBK	Cedar Room 2
Wed	13 January 2010	Receipts	
Wed	20 January 2010	Receipts	
Wed	27 January 2010	Receipts	
Wed	03 February 2010	Receipts	
Wed	10 February 2010	Receipts simulation	
Wed	17 February 2010	Half term	
Wed	24 February 2010	Payments	
Wed	03 March 2010	Payments	
Wed	10 March 2010	Payments	
Wed	17 March 2010	Payments	
Wed	24 March 2010	Payments simulation	
Wed	31 March 2010	Ledger Balances	
Wed	07 April 2010	Easter	
Wed	14 April 2010	Ledger Balances	
Wed	21 April 2010	Ledger Balances	
Wed	28 April 2010	Ledger Balances	
Wed	05 May 2010	Ledger Balances	
Wed	12 May 2010	Computerised Basic Bookkeeping	
Wed	19 May 2010	Computerised Basic Bookkeeping	
Wed	02 June 2009	Ledger Balances simulation	
Mon	07 June 2010	Ledger Balances revision	
Tue	08 June 2010	Ledger Balances revision	
Wed	09 June 2010	Ledger Balances revision	
Tue	15 June 2010	PLB Exam (pm) - Preparing Ledger Balances	

The Cedars Inn, Bickington Road, Barnstaple, Devon - Tel: 01271 371784
 The Imperial Hotel, Taw Vale Parade, Barnstaple, EX32 8NB - Tel: 01271 345861

All courses will commence at 9.30am and finish at approximately 5.00pm.