



BIDEFORD FOUNDATION FAST TRACK

DECEMBER 2009 EXAM

	June/July	Health & Safety, Personal Effectiveness, Working with Computers - workplace evidence	
	July/August	Management Information - via Moodle	
	August/September	ABC via Moodle	
Tue	08 September 2009	Induction Day	Hallsannery - Harding room
Tue	15 September 2009	Management Information	Hallsannery - Lecture room
Tue	29 September 2009	Basic Bookkeeping	Hallsannery - Harding room
Sat	03 October 2009	Management Information Simulation (Exeter) - see note 1	A+ Exeter office
Tue	13 October 2009	Receipts	Hallsannery - Harding room
Sat	24 October 2009	Receipts Simulation (Exeter) - see note 1	A+ Exeter office
Tue	27 October 2009	Payments	Hallsannery - Harding room
Thu	12 November 2009	Ledger Balances	Hallsannery - Harding room
Sat	14 November 2009	Payments Simulation (Exeter) - see note 1	A+ Exeter office
Mon	23 November 2009	Ledger Balances revision	Hallsannery - Harding room
Tue	24 November 2009	Ledger Balances revision	Hallsannery - Harding room
Wed	25 November 2009	Ledger Balances revision	Hallsannery - Harding room
Tue	01 December 2009	PLB Exam (pm) - Preparing Ledger Balances	
Sat	05 December 2009	Ledger Balances simulation (Exeter) - see note 1	A+ Exeter office
Tue	08 December 2009	Computerised Basic Bookkeeping (Exeter)	A+ Exeter office

JUNE 2010 EXAM

Tue	12 January 2010	Induction Day	Hallsannery - Harding room
Tue	26 January 2010	Basic Bookkeeping	Hallsannery - Harding room
Tue	23 February 2010	Receipts	Hallsannery - Harding room
Tue	23 March 2010	Payments	Hallsannery - Harding room
Sat	27 March 2010	Receipts Simulation (Exeter) - see note 1	A+ Exeter office
Tue	20 April 2010	Ledger Balances	Hallsannery - Harding room
Sat	24 April 2010	Payments simulation (Exeter) - see note 1	A+ Exeter office
Tue	18 May 2010	Computerised Basic Bookkeeping (Exeter)	A+ Exeter office
Sat	22 May 2010	Ledger Balances Simulation (Exeter) - see note 1	A+ Exeter office
Wed	26 May 2010	Ledger Balances revision	Hallsannery - Harding room
Thu	27 May 2010	Ledger Balances revision	Hallsannery - Harding room
Fri	28 May 2010	Ledger Balances revision	Hallsannery - Harding room
Tue	15 June 2010	PLB Exam (pm) - Preparing Ledger Balances	
Sat	10 July 2010	Management Information Simulation	A+ Exeter office

Notes:

1. Simulations can be sat on Saturdays if other options are not available

Workshops will take place at The Hallsannery Centre, Bideford, North Devon. EX39 5HE. Telephone 01237 472135
www.hallsannery.co.uk

The A+ office address is: Bradninch Court, Castle Street, Exeter EX4 3PJ. Telephone 0845 6014401

All courses will commence at 9.30am and finish at approximately 5.00pm.