



EXETER FOUNDATION DAY RELEASE

Day	Date	Subject	Venue	Tutor
Wed	09 September 2009	Induction Day	A+ Exeter	
Wed	16 September 2009	Health&Safety/Personal Effectiveness/WWC	A+ Exeter	
Wed	23 September 2009	Health&Safety/Personal Effectiveness/WWC	A+ Exeter	
Wed	30 September 2009	Management Information	A+ Exeter	
Wed	07 October 2009	Management Information	A+ Exeter	
Wed	14 October 2009	Management Information	A+ Exeter	
Wed	21 October 2009	Management Information simulation	A+ Exeter	
Wed	28 October 2009	Half term		
Wed	04 November 2009	ABC/BBK	A+ Exeter	
Wed	11 November 2009	ABC/BBK	A+ Exeter	
Wed	18 November 2009	ABC/BBK	A+ Exeter	
Wed	09 December 2009	ABC/BBK	A+ Exeter	
Wed	16 December 2009	ABC/BBK	A+ Exeter	
Wed	13 January 2010	Receipts	A+ Exeter	
Wed	20 January 2010	Receipts	A+ Exeter	
Wed	27 January 2010	Receipts	A+ Exeter	
Wed	03 February 2010	Receipts	A+ Exeter	
Wed	10 February 2010	Receipts simulation	A+ Exeter	
Wed	17 February 2010	Half term		
Wed	24 February 2010	Payments	A+ Exeter	GC
Wed	03 March 2010	Payments	A+ Exeter	GC
Wed	10 March 2010	Payments	A+ Exeter	GC
Wed	17 March 2010	Payments	A+ Exeter	GC
Wed	24 March 2010	Payments simulation	A+ Exeter	GC
Wed	31 March 2010	Ledger Balances	A+ Exeter	GC
Wed	07 April 2010	Easter		
Wed	14 April 2010	Ledger Balances	A+ Exeter	GC
Wed	21 April 2010	Ledger Balances	A+ Exeter	GC
Wed	28 April 2010	Ledger Balances	A+ Exeter	GC
Wed	05 May 2010	Ledger Balances	A+ Exeter	GC
Wed	12 May 2010	Computerised Basic Bookkeeping	A+ Exeter	GC
Wed	19 May 2010	Computerised Basic Bookkeeping	A+ Exeter	GC
Wed	26 May 2010	Ledger Balances simulation	A+ Exeter	GC
Wed	02 June 2010	Half term		
Mon	07 June 2010	Ledger Balances revision	A+ Exeter	GC/DT
Tue	08 June 2010	Ledger Balances revision	A+ Exeter	GC/DT
Wed	09 June 2010	Ledger Balances revision	A+ Exeter	GC/DT
Tue	15 June 2010	PLB Exam (pm) - Preparing Ledger Balances	A+ Exeter	

All courses will be held at the Exeter office, Bradninch Court, Castle Street, Exeter. EX4 3PJ - Tel: 01392 217730

All courses will commence at 9.30am and finish at approximately 5.00pm.