



**Accountancy Plus Training Ltd  
is looking to recruit 2 Administrative Trainees, based in the Plymouth office**

The positions offer an exciting opportunity to develop administration skills. Training is provided; including the completion of an Apprenticeship in Business and Administration (NVQ 2). Applicants should have GCSEs at Grade C or above in Maths and English. IT literacy desirable. The positions are for a fixed term of 12 months and offer a salary of £7,750 rising to £8245 on successful completion of probation.

To apply, please email your CV to [vicky@aplustraining.co.uk](mailto:vicky@aplustraining.co.uk) by Noon on Wednesday 21<sup>st</sup> October.