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### **Adult Apprenticeships**

- + Accountancy Plus (Training)Ltd is now able to access work based learning funding for non graduates who are 25 years old or over. This covers the full NVQ Framework in the following areas:
  - o AAT Training (Levels 2, 3 and 4)
  - o IT (Level 2)
  - o Business & Administration (Levels 2 and 3)
- + The framework includes the relevant NVQ, a technical certificate, key skills and Employment Rights and Responsibilities
- + This funding means that Level 2 frameworks are free. Frameworks at Levels 3 and 4 can be discounted to £500 plus VAT per person for each level.

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### **Programme Led Apprenticeships**

Prepare your students for work before they join you for free! The package includes

- + AAT Bookkeeping Certificate (ABC) – an interactive on line training package.
- + The Balancing Act – a practical work book on bookkeeping for new recruits linked with online access to ABC.
- + ECDL Essentials plus modules in Word and Spreadsheets.
- + Key skills – Application of Number and Communication.

Funding is available for non graduates aged 16 to 24 years old and can support progression into full apprenticeships.

**For more information** on either of the above apprenticeships please contact Tonia Atkin by telephone on 0845 601 4401 or email on [tonia@aplustraining.co.uk](mailto:tonia@aplustraining.co.uk) quoting reference CPD 0408, or leave your business card with us today for us to give you a call.